



VILLAGE OF WINFIELD

Incorporated 1921

27W465 Jewell Road – Winfield, IL 60190
Telephone: (630) 933-7100 – Fax (630) 665-1767
<http://www.villageofwinfield.com>



PERMITTED TEMPORARY USE APPLICATION

DATE OF APPLICATION: _____

GROUP NAME: _____

NAME OF EVENT: _____ PHONE: _____

BUSINESS ADDRESS: _____

GROUP REPRESENTATIVE: _____ PHONE: _____

EMAIL ADDRESS: _____

GROUP REPRESENTATIVE ADDRESS: _____

DATE(S) OF EVENT: _____

TIME EVENT WILL BE HELD: FROM _____ TO _____

LOCATION(S) OF EVENT: _____

DESCRIBE EVENT: _____

(ATTACH COPY OF EVENT SITE PLAN AND/OR MAP OF ROUTE)

PLEASE PROVIDE A CERTIFICATE OF INSURANCE WITH MINIMUM LIABILITY LIMITS OF \$1,000,000 NAMING THE VILLAGE OF WINFIELD AS ADDITIONAL INSURED FOR THIS EVENT.

	YES	NO
1. ARE YOU REQUESTING TO SELL ALCOHOL?	_____	_____
2. ARE YOU REQUESTING TO SELL FOOD?	_____	_____
3. ARE YOU REQUESTING OUTDOOR RETAIL SALES?	_____	_____
4. ARE YOU REQUESTING TO OFFER CARNIVAL RIDES?	_____	_____

(IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS, DESCRIBE IN MORE DETAIL ON A SEPARATE SHEET OF PAPER)

APPROVED: _____ DATE: _____
Village Manager

APPROVED: _____ DATE: _____
Police Department

Public Works Department _____