

BUILDING PERMIT APPLICATION

<i>For Office Use Only</i> Zoning: _____	Permit #: _____
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- | | |
|---|---|
| ____ New Building/Structure | ____ Accessory Structure (Detached - Shed, Fence, etc.) |
| ____ Commercial Buildout | ____ Sign (Fixed/Temporary) |
| ____ Addition (Attached Structure) | ____ Demolition |
| ____ Remodel (Interior/Exterior Alteration) | ____ Roof (indicate pitch of roof) _____ |
| ____ Miscellaneous (Driveway, Fence, Grading, Windows, Siding etc.) | |

Application is hereby made for permission to construct: **(Please print complete description of work to be done.)**

Located On _____ Lot _____ Block _____	Owner: _____
Permanent Parcel #: _____	
Subdivision: _____	Owner Address: _____
Located in Flood Zone: Yes No	Owner Phone # _____
Job Address: _____	Additional Information or Comments
Estimated Job Valuation: _____	_____
Square Footage: _____	_____

All contractors working within the Village of Winfield must be registered. Please provide a complete list of all contractors on the reverse side of this application. Include a copy of the state license for *Plumbers* and *Roofers* as required by the State.

**** SCHEDULE ALL INSPECTIONS A MINIMUM OF 24 HOURS IN ADVANCE. THE PERMIT # IS REQUIRED WHEN CALLING FOR AN INSPECTION.**

I understand that it is my obligation as the owner, or the duly authorizing agent of the owner, to perform the work for which this application is made in full compliance with all Ordinances and Regulations of the Village of Winfield. I also understand that I am not relieved of this obligation even if the plans for this work are approved and such building permits are issued, and that the issuance of a permit or approval of drawing shall not be construed to be a permit for, or an approval of, any violation of the provisions of the Zoning Ordinances, Building Code, or any other Ordinance of the Village of Winfield. I hereby declare that I have read this application and fully understand my obligations as stated therein; that all of the information and drawings provided are true and correct to the best of my knowledge.

Signature: _____ Date: _____

Applicant: (print) _____ Company: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Email Address: _____ Fax: _____

Applicant is the: Contractor Owner Other (Check One)

The applicant will receive plan reviews and will be notified when the permit is ready to be picked up.

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Fee: _____ Date Paid: _____ Payment Type: _____
Review Approval Date: _____ Plan Reviewer: _____
Permit Issue Date: _____ Building Official: _____

WINFIELD COMMUNITY DEVELOPMENT DEPARTMENT

Contractor - Name	Street	City, State Zip	Phone
<input type="checkbox"/> General _____			
<input type="checkbox"/> Excavation _____			
<input type="checkbox"/> Sewer & Water _____			
<input type="checkbox"/> Concrete _____			
<input type="checkbox"/> Masonry _____			
<input type="checkbox"/> Plumbing _____			
<input type="checkbox"/> Roofer _____			
<input type="checkbox"/> Carpentry _____			
<input type="checkbox"/> Electrical _____			
<input type="checkbox"/> HVAC _____			
<input type="checkbox"/> Other _____			

Documents Required for Submittal

Project	Application Fee Due at Submittal	Detailed Plans / Specification Sheet	Survey (with proposed location)	Topographical Survey	Copy of State License
Deck / Patio / Gazebo / Shed over 120 sq. ft.	104.50	X	X		
Driveway	104.50	X	X		
Electrical / Plumbing Permit	104.50	X			
Fence	66.00	X	X		
Fireplace - Masonry	143.00	X	X		
Fireplace - Pre Fab	104.50	X			
Furnace / AC / Water Heater	66.00	X			
Generator	66.00	X	X		
Grading - Standard	880.00			X	
Private Sidewalk / Shed under 120 sq. ft. / Temporary Sign/Banner	N/A		Depicting location		
Roofing / Siding / Gutters / Windows	66.00	X			Roofing
Sewer Repair/Cleanout	66.00	X			Plumbing
Sign Permit - with Electricity	143.00	X	X		
Sign Permit - without Electricity	104.50	X	X		
Single Family Alteration / Remodel	440.00	X			
Swimming Pool - above ground	143.00	X	X		
Swimming Pool - below ground	660.00	X		X	
Underground Sprinkler System	66.00	X	X		Plumbing

Any new buildings, commercial development, additions require a \$1,000 deposit at time of application. Remodels less than 1,000 sq. ft. require a minimum fee of \$440 at time of application. Additions require a grading permit and a deposit of \$880 to cover engineering reviews/inspections. Additions also may require Storm Water Permit Application.

Additional fees may apply due to plan review and inspection costs. Initial plan review takes a minimum of one week.

If the project planned does not appear on this list, contact the Community Development Department at (630) 933-7100.